

Laurie C. McMurray

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Buffalo, NY 14213
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EXPERIENCE:

Event Server- *The Mansion on Delaware*

Buffalo, NY: April/2017 - Present

Providing a high level of food and beverage service in a fine dining atmosphere before, during and post event. Responsibilities include following set-up guidelines per the coordinator's request, ensuring guest satisfaction throughout the event, working as part of a team to maintain an efficient environment, breaking down and setting up for the success of the next event.

Inventory Auditor, Retail Coordinator, Vendor Manager- *Hyatt's All Things Creative*

Buffalo, NY: July/2012 – April/2017

As Inventory Auditor: Implemented broad and narrow research into inventory variations between physical inventories in store/warehouse with online marketplace inventory. Independently used innovative ideas to gain numerous refunds in stock and or cash value.

As Retail Coordinator: Responsible for weekly product demonstrations and artist workshops utilizing email, phone and in person meetings with various vendors and artists. Enhanced product sales via social media, sales floor organization and creation of in-store advertisements.

As Vendor Manager: Managed all sales floor and warehouse inventory through ongoing and annual physical count of over 15,000 products. Vendor Management involving the close monitoring of product sales in store and online as well as order quantities and frequency through confident relationships with specific vendors and sales representatives. Positions held with Hyatt's before most recent promotions include Shipping and Receiving and Purchasing Assistant.

Barista- *Caz Coffee Café*

Buffalo, NY: August/2007 – February/2008

Prepared and served food and beverages with a team and independently in a fast-paced environment where customer service and product knowledge were essential.

Box Office Cashier- *JGM Movieland 8 Theaters*

Cheektowaga, NY: April/2006 – May/2012

Emphasis on customer care as well as operating a multi-line phone system and handling large cash amounts.

EDUCATION:

Buffalo State College, BA in Communication Design; In Progress, Aug 2017-Present

Cumulative GPA: 3.7, Awarded Dean's List recognition

University at Buffalo, BA in Media Study, May 2012 –Concentration in Media Production

Cumulative GPA: 3.56, Awarded Dean's List recognition

Erie Community College, AS in Communications, May 2010

PROFESSIONAL REFERENCES:**The Mansion on Delaware**

414 Delaware Avenue

Buffalo, New York 14202

Lisa Vitello- Food & Beverage Manager- (716) 861-0363

Hyatt's All Things Creative

910 Main Street

Buffalo, New York 14202

Sara Hyatt- (716) 884-8900, ext 646- shyatt@hyatts.com

Seth Martin- (716) 884-8900, ext 619- smartin@hyatts.com

Sue Zeis- Human Resources Manager- (716) 884-8900, ext 622- szeis@hyatts.com

Movieland 8 Theaters

200 Thruway Plaza Drive

Cheektowaga, New York 14225

Scott Molloy- Manager- (716) 481-5815- scottlazlo@gmail.com

PERSONAL REFERENCES:

Reanna Kaopuiki- Colleague at The Mansion on Delaware- (315) 765-9926

Elizabeth Czapski- Colleague at Hyatt's All Things Creative- (716) 308-5521

Rebecca Townsend- Colleague at Hyatt's All Things Creative- (607) 743-3963